

Date: 2008
To: Summer Students
From: Medical Director
Occupational Medical Service, Division of Occupational Health and Safety, ORS
Subject: Preplacement Medical Evaluation

Congratulations on your selection to work at the National Institutes of Health (NIH) this summer! Depending upon where you will work at the NIH and what your work responsibilities will be, you may be required to receive a preplacement medical evaluation. You will need to receive a preplacement medical evaluation, if you are expected to work:

- In areas frequented by patients at the Clinical Center (e.g., in the Ambulatory Care Research Facility or Hatfield Clinical Research Center);
- With patients;
- With human blood, body fluids, or tissues;
- With human pathogens (infectious agents);
- With select carcinogens, reproductive toxins, or acutely toxic chemicals; or
- With animals.

If you are required to have a preplacement medical evaluation, you may receive it from the Occupational Medical Service (OMS) without charge. OMS has tailored the evaluations to meet worker's individual needs as well as requirements at the NIH. If you elect to receive the evaluation from OMS, please take the following five steps to expedite your evaluation:

1. Have your personal health care provider (HCP) complete the attached Documentation of Immunizations form. (That will help prevent your receiving an unnecessary immunization.);
2. If you can not document your response to a tuberculin skin test within the past twelve months, have your HCP place and read a tuberculin skin test prior to your appointment in OMS. (This approach will eliminate a second visit to OMS.);
3. If you are not yet 18 years old, have your parent or guardian complete the Authorization for Treatment of a Minor form;
4. Call the OMS scheduling clerk at 301-496-4411 and make an appointment for the preplacement medical evaluation; and
5. Bring the completed forms with you when you visit OMS.

Parking at the NIH is very limited. If feasible, you should utilize the Metro or the NIH Shuttle Service. Also, please add 20-30 minutes to your estimated travel time due to increased security on the NIH campus.

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<http://www.wmata.com/>

http://dtts.ors.od.nih.gov/NIHShuttle/scripts/shuttle_map_live.asp